Bina Shah

Licensed Customs Broker

Instructions for completing Customs Power of Attorney

1) Check the appropriate box.

2) Enter the IRS# of the company or SS#.

3) Fill in the legal name of the Corporation, LLC, and Partnership (All names of Partnership must be listed), Sole Proprietor,or Individual that will be Importer of Record.

4) State which you are registered in.

5) Write the DBA (doing business as)name.

6) Fill in complete business address.

7) Fill in the legal full name of the business or individual.

8) Signature of the Officer of the Corporations, an employee of the Corporation Authorized Signatory of a Partnership or LLC as listed on partnership agreement or articles or organization.

9) Printed name of officer in #8

10) Capacity or title of officer signing the Power of Attorney (President, Vice President, Treasurer, Secretary, **No** Director)

11) Date Power of Attorney is signed.

12) Someone who may verify the Capacity of the Officer Signing the Power of Attorney.

Please kindly return the signed power of attorney by mail to our office.